



MULLION PARISH COUNCIL

Address: The Parish Room, Mullion School, Meaver Road, Mullion, Cornwall, TR12 7EB

Telephone: 01326 241445 **Email:** mullionpc@btinternet.com

APPLICATION TO ERECT/CARRY OUT WORK ON A MEMORIAL

This notice should be completed and delivered to the Burial Administration Office **PRIOR TO WORK COMMENCING**. The prompt delivery of this form is essential in ensuring the smooth running of the service.

CEMETERY: Mullion Parish _____ **SECTION:** _____ **GRAVE NO:** _____

Name & Address of Memorial Mason: _____

Name & Address of Registered Grave Owner: _____

Description of Memorial / Work to be Completed: _____

Type of Stone: _____

Overall Size Of Memorial: **Height:** _____ **Base Width:** _____ **Base Depth:** _____

Wording of Inscription: _____

Signature & Address of Owner / Next of Kin: _____

FOR OFFICE USE ONLY

Permit Fee £ Certificate Fee £ Other Charges £ **TOTAL FEE** £

Surcharge: Yes / No Yes / No

Notice for: **Headstone** **Plaque** **Added Inscription** **Renovations** **Other:**

Date Received: _____ Checked: _____ Folio No: _____

The Deed of Grant or a Duplicate Deed of Grant MUST accompany this application before permission is granted

The fixing time shall be during working hours only, unless otherwise requested. Fixing outwith working hours will be by prior arrangement only and may incur an additional cost.

It is important that the given date and time are adhered to. Should any Sculptor wish to alter these details, they must inform the Burial Administration Office 24 hours prior to the date and time given.

DAY & DATE OF WORK: _____

**TIME OF
WORKING:** _____

(You Must Allow 14 Clear Working Days From Receipt Of The Form Before Calling To Erect a Headstone)

Please give a drawing of the proposed headstone

Drawing not
scaled

I declare that the memorial shall be installed as indicated on the Application to Erect a Memorial. No variation to the details on the application will be permitted. All work undertaken on site will also be in accordance with the detail submitted on the Application to Erect a Memorial.

Signature of Monumental Mason: _____

Date: _____